

Issue of Fresh Drug License/ Renewal to retail Chemist (on xln.punjab.gov.in through Invest Punjab Business First Portal)

gou{B voZr bkJh;z; ikoh eoB\$ ohBhT{ eoB pko/.

**Health and Family Welfare Department (Food and Drugs Administration, Punjab)
f;j;s s/ gfotko GbkJh ftGkr (c{v n?Av voZr gq;k;aB, gzikp)**

Part 1: Documents to be submitted for Issue of Fresh Drug License to Retail Chemist

**GkrL1^ d;skt/ia I' fe BtK gou{B dtkJhnK dk bkJh;z; b?D bJh
b'VhAd/ jB.**

- I. Application Form 19 each for Biological and Non Biological drugs./ noih ckow 19 jo/e pkfJb'iheb s/ BkB pkfJb'iheb dtkJhnK bJh.
 - II. Receipt Challan Rs. 1500/- for each Biological and Non Biological drugs license (total 3000/-) to be deposited in Govt. Treasury. o;hd ubkB w[pfbr 1500\$^o[g? pkfJb'iheb ns/ BkB pkfJb'iheb dtkJhnK d/ bkJh;z; bJh (e[Zb 3000\$^o[g?) ;oekoh yikB/ ftu iwQK ehsh ikD.
 - III. Site Plan of proposed premises in triplicate with location plan \$;kJhN gbkB Be;ak fszB gVsK ftu ;w/s b'e;/aB gbkB fiZE/ d[ekB ehsh ikDh j?.
 - IV. Documentary Proof regarding possession of premises to prove that proposed premises is ownership or on rental or on other basis. d;skt/iah ;p{s I' fe d[ekB dh wbehns iK I' fe feokfJnk go fbZsh rJh j? iK j'o fe;/ nXko s/ epiak ftu j't/.
 - V. Certificate of Education qualification of applicants/partners. fpB?eko\$ fj;/dko dh ftZfdne : 'rsk dk ;oNhfce/N
 - VI. Certificate of upto date renewed Registration with Punjab Pharmacy Council or Qualified person/ : 'r ftmesh\$ ckowkf;;N dh ng N{ v/N fofBT{ j'Jh ofi;No;/aB ;oNhfce/N dh ekgh I' fe gzikp ckow?;h e"A;b uzvhrVQ Bkb ofi;Nov j't/.
 - VII. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbchnk fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e;/ j't/ tZb'A fdZsk ikt/.
 - VIII. Self declaration or Affidavit of Qualified Person / ;t? x';DK iK jbcahnk fpnkB e[nkbhckJhv go;B\$: 'r ftmesh tZb'A
 - IX. Appointment and joining letter of qualified person \$: 'r ftmesh dk fb:[esh s/ I[nkfJfBzr gZso
 - X. Identity card of qualified person in triplicate/ : 'r ftmesh dk fszB gVsk ftu ;aBkysh ekov
 - XI. Copy of purchase bill or other proof for the purchase of Refrigerator/ Air Conditioner for the special storage of drugs in the premises \$ cfoi ns/ J/H;hH, I' fe dtkJhnK dh ;g?;ab ;N"o/ia eoB bJh b'VhAdh j't/rh, d/ yqhd fpbK dhnK ekghnK iK yqhd d/ j'o e'Jh d;skt/ih ;p{s
 - XII. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Qualified Person \$ fojkkfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ : 'r ftmesh d/ j'D
 - XIII. In case of Pvt. Ltd. & Ltd. Company:- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
- a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;

- b) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - c) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - d) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh pko/.
- XIV. In case of Partnership concern, copy of partnership deed. \$ fj;/dko j'D dh ;{os ftu, fjZ;/dkoh vhw dh ekgh
- XV. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.
- XVI. Dissolution Deed/ the sale deed in case of transfer of business. \$ fj;/dkoh ysw eoB dh v?I'b;/aB vhw\$;/b vhw eko'pko spdhb ehs/ ikD dh ;{os ftu
- XVII. Original copies of Drugs Licenses in cases of application for grant of licenses due to change of Constitution or change of Premises. \$;zftXkB iK d[ekB dh pdhb eoB dh ;{os ftu bkJh;z; dhnK n;b ekghnK

Note: *The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.*
fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Part-2: Documents to be submitted for Issue of Retention to Retail Chemist (on xn.punjab.gov.in through Invest Punjab Business First Portal)

GkrL2^ d;skt/ia I' fe gqu{B dtkJhnK dk bkJh;z; BthBh eoD bJh b'VhAd/ jB.

- I. Application Form giving details of firm like PAN, Aadhar No of Prop/partner and RP./ noih ckow.
- II. Receipt Challan Rs. 1500/- for each Biological and Non Biological drugs license (total 3000/-) to be deposited in Govt. Treasury. o;hd ubkB w[pfbr 1500\$^o[g? pkfJb'iheb ns/ BkB pkfJU b'iheb dtkJhnK d/ bkJh;z; bJh (e[Zb 3000\$^o[g?) ;oekoh yikB/ ftu iwQK ehsh ikt/.
- III. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Qualified Person \$ foj kfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ : 'r ftmesh d/ j'D
- IV. In case of Pvt. Ltd. & Ltd. Company:- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - b) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - c) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - d) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh pko/.
- V. In case of Partnership concern, copy of partnership deed.\$ fjZ;/dko j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- VI. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.

Note: ***The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.***

fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Issue of Fresh Drug License/ Renewal to Wholesale Chemist (on xn.punjab.gov.in through Invest Punjab Business First Portal)

E'e voZr bkJh;z; ikoh eoB\$ BthBh eoB eoB pko/.

Health and Family Welfare Department (Food and Drugs Administration, Punjab)

f;js s/ gfotko GbkJh ftGkr (c{v n?Av voZr gg;k;aB, gzikip)

Part-1: Documents to be submitted for Issue of Fresh Drug License to Wholesale Chemist

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- III. Site Plan of proposed premises in triplicate with location plan \$;kJhN gbkB Be;ak fszB gvsk ftu ;w/s b'e;/aB gbkB fiZE/ d[ekB ehsh ikDh j?.
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- V. Certificate of Education qualification of applicants/partners. fpB?eko\$ fj;/dko ftZfdne : 'rsk dk ;oNhfce/N
- VI. Certificate of Education qualification and experience certificate of proposed Competent Person or proof for approval of competent person. ;woZE ftmesh dh : 'rsk\$ sIopk ;oNhfce/N
- VII. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbcnk fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e;/ j't/ tZb'A fdZsk ikt/.
- VIII. Self declaration or Affidavit Competent Person. ;t? x';DK iK jbcahnk fpnkB ;woZE ftmesh tb'A
- VII. Copy of purchase bill or other proof for the purchase of Refrigerator/ Air Conditioner for the special storage of drugs in the premises \$ cfoi ns/ J/H;hH, I' fe dtkJhNk dh ;g?;ab ;N"o/ia eoB bJh b'VhAdh j't/rh, d/ yqhd fpbK dhnK ekghnK iK yqhd d/ j'o e'Jh d;skt/ih ;p{s
- VIII. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Qualified Person \$ fojkfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ : 'r ftmesh d/ j'D
- IX. In case of Pvt. Ltd. & Ltd. Company :- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - b) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - c) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - d) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh p;ko/.

- X. In case of Partnership concern, copy of partnership deed. \$ gkoNBof;Zg j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- XI. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.
- XII. Dissolution Deed/ the sale deed in case of transfer of business. \$ fj;/dkoh ysw eoB dh v?I'b/;aB vhw\$;/b vhw eko'pko spdhb ehs/ ikD dh ;{os ftu
- XIII. Original copies of Drugs Licenses in cases of application for grant of licenses due to change of Constitution or change of Premises. \$;zftXkB iK d[ekB dh pdbh eoB dh ;{os ftu bkJh;z; dhnK n;b ekghnK

Note: ***The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.***

fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

**Part-2: Documents to be submitted for Issue of Retention to Wholesale Chemist
(on xln.punjab.gov.in through Invest Punjab Business First Portal)**

**GkrL2^ d;skt/ia I' fe E'e dtkJhnK dk bkJh;z; BthBh eoD bJh
b'VhAd/ jB.**

- I. Application Form giving details of firm like PAN, Aadhar No of Prop/partner and CP./ noih ckow.
- II. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Competent Person \$ fojKfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfxekos ftmesh\$ vkfJo?eNo s/ ;woZE ftmesh d/ j'D
- III. In case of Pvt. Ltd. & Ltd. Company:- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - b) Copy of Resolution of board of Directors. /p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - c) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - d) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh p;ko/.
- IV. In case of Partnership concern, copy of partnership deed.\$ fj;/dkoh j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- V. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.

Note: *The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.*
fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Issue of Fresh Drug License to Manufacturers through Invest Punjab Business First Portal / dtkJhnK pDkT[D dk BtK bkJh;z; ikoh eoB pko/.

Health and Family Welfare Department (Food and Drugs Administration, Punjab)

f;js s/ gfotko GbkJh ftGkr (c{v n?Av voZr gg;k;aB, gzikp)

Documents to be submitted for Issue of Fresh Drug License to Manufacturers/ dtkJhnK pDkT[D bJh BtK bkJh;z; ikoh eoB bJh b'VhAd/ d;skt/ia

- I. Form 24 & Form 27 for Allopathic drugs along with Challan Fee of Rs/- 7500 each for Biological and Non-Biological, Form 24-A for Loan License along with challan fee of Rs/- 7500 and Form 24-B for Repacking license along with challan fee of Rs/- 700. ckw BzL 27 ns/ 28 n?b'g?fEe dtkJhnK ;w/s ubkB ch; 7500\$^o[g? pkfJUb'ihEb ns/ BkB pkfJUb'ihEb bJh, ckw BzL 24^J/ b'B bkJh;z; ;w/s ubkB ch; 7500\$^o[g? ns/ ckw BzL 24 d'pkok g?fezr bkJh;z; ;w/s ubkB ch; 700\$^o[g?
- II. Complete Self Declaration of Prop/Partners/Directors/Authorized Signatory \$ ezgbhN ;t? x';DK wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos f;rB/Noh tZb'A
- III. Complete Self Declaration of Manufacturing Chemist.\$;t? x';DK w?B{c?eufozr e?fwPN tZb'
- IV. Complete Self Declaration of Analytical Chemist\$;t? x';DK nB?bNheb e?fw;N tZb'A
- V. Self attested copy of current I.D Proof of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ w"I{dk nkJh avh a;p{s wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftNesh, w?B{c?euoo e?fw;N s/ nB?bhfNeb e?fw;aN dk y[d tZb'A s;dhe ;[dk ehsk j't/
- VI. Proof of Academic Qualification of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftNesh, w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dk ftZfdne : 'rsk dk ;p{s
- VII. Proof of Approval being Manufacturing Chemist \$ w?B{c?euoo e?fw;aN dk ngo{tb ;p{s
- VIII. Proof of Approval being Analytical Chemist \$ n?BkbhNheb e?fw;aN dh ngo{tb dk ;p{s
- IX. Appointment letter of Manufacturing Chemist and Analytical Chemist \$ w?B{c?euoo e?fw;aN s/ n?BkbhNheb e?fw;aN dk fB:[esh gZso
- X. Joining report of Manufacturing Chemist and Analytical Chemist /w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dh jkioh fog'on
- XI. Resignation letter duly accepted by previous employer of Manufacturing Chemist and Analytical Chemist \$ g[okD/ wkbe s'A w?B{c?eufozr e?fw;N s/ n?BkbhNheb e?fw;aN dk gqtkB ehsk n;shck gZso
- XII. Proof of premises regarding Owner/Lease/Rented/Freehold basis \$;p{s pkps ikfJdkd dh wbehns\$ feokfJnk Bkwk\$ bhia\$ cohj'bv ;pzXh.
- XIII. Copy of Rent receipt. \$ feokfJnk o;hd dh ekgh
- XIV. 3 identical copies of site plan of proposed premises / J/ohJ/ d/ ;kJhN gbkB dhNk fszB ekghnK
- XV. Layout design of AHU. b/n nkT{N vhiKfJB J/Hn?uH:{
- XVI. Layout design of water system b/n nkT{N vhiKJhB gkDh f;;Nw ;pzXh.
- XVII. Copy of site master file \$;kJhN wk;No ckfJb dh ekgh

- XVIII. Copy of N.O.C/ Validity of consent from Punjab Pollution Control Board \$ n?BHU a;h adh ekgh\$ gzikp gqd[;aB ezNo'b p'ov s'A ;fjwsh gZso
- XIX. Copy of extension of validity from Explosive Department of Govt. of India.\$ n?e;gb'f;t ftGkr Gkos ;oeko tZb'A : 'r j'D dh ekgh
- XX. Copy of N.O.C of fire Safety wherever applicable \$ nZr p[MkU ftGkr s'A n?BHUH;hH dh ekgh fiZE/ bkr{ j't/.
- XXI. List of Machinery equipment for proposed sections of manufacture of drugs w;ahBoh dh fb;aN I' fe dtkJhnK pDkT[D bJh b'VhAdh j't/.
- XXII. List of equipment for testing of drugs ;wkB dh fb;aN dtkJhnK dh N?;fNzr ;pzXh
- XXIII. Purchase bills of machinery and equipment installed. w;ahBoh ns/ ;wkB d/ yohd fpb
- XXIV. AHU validation report J// an?u a:{ at?bhv/;B fog'on
- XXV. Copy of water testing report (Raw water, Purified Water and W.F.I) gkDh N?;fNzr fog'on dh ekgh
- XXVI. Copy of Insect and Pest Control Contract fJB;?eN s/ g?;N ezNo'b m/ek dh ekgh
- XXVII. Copy of Bio-Medical Waste contract pkfJU w?vheb t/;N ezNo?eN dh ekgh
- XXVIII. 1 passport size photograph of Prop/Partners/Directors/Authorised Signatory, Manufacturing Chemist and Analytical Chemist fJZe gk;g'on ;kJhia c'N' wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, dtkJhnK pDkT[D tkb/ e?fw;aN s/ nBfbNheb e?fw;aN dh

*** Please stick on the checklist with respect to above said enclosures. Absence of any of the enclosures with the application would be considered to be incomplete.

Issue of Fresh Drug License/ Renewal to Retail Sale Homeopathic (on xln.punjab.gov.in through Invest Punjab Business First Portal)

j'whUg?Ehe gou{B voZr bkJh;z; ikoh eoB\$ ohBhT{ eoB pko/.

Health and Family Welfare Department (Food and Drugs Administration, Punjab)
f;j s/ gfotko GbkJh ftGkr (c{v n?Av voZr gq;k;aB, gzikp)

Part-1: Documents to be submitted for Issue of Fresh Drug License to Retail Sale Homeopathic Chemist

GkrL1^ d;skt/ia I' fe BtK j'whUg?Ehe gou{B voZr bkJh;z; b?D bJh b'VhAd/ jB.

- I. Application Form 19-B for Homeopathic drugs./ noih ckow 19-B j'whUg?Ehe dtkJhnK bJh.
- II. Receipt Challan of Rs. 250/- to be deposited in Govt. Treasury. o;hd ubkB w[pfbr 250\$^o[g? ;oekoh yikB/ ftu iwQK ehsh ikt/.
- III. Site Plan of proposed premises in triplicate with location plan \$;kJhN gbkB Be;ak fszB gvsk ftu ;w/s b'e;/;aB gbkB fiZE/ d[ekB ehsh ikDh j?.
- IV. Documentary Proof regarding possession of premises to prove that proposed premises is ownership or on rental or on other basis. d;skt/iah ;p{s I' fe gqkgoNh wkbeh iK I' fe feokfJnk go fbZsh rJh j? iK j'o fe;/ nXko s/ epiak ftu j't/.
- V. Certificate of Education qualification of applicants/partners. fpB?eko\$ gkonBo ftZfdne : 'rsk dk ;oNhfce/N
- VI. Certificate of educational qualification and adequate experience certificate of competent person or Registered Homeopathic Certificate / ;woZE ftmesh dh : 'rsk\$ sIopk ;oNhfce/N iK j'whUg?Eh dh ofi;No/PB ;oNhfce/N.
- VII. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbchnk fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e;/ j't/ tZb'A fdZsk ikt/.
- VIII. Self declaration or Affidavit of Competent Person / ;t? x';DK iK jbcahnk fpnkB e[nkbhckJhv go;B\$;woZE ftmesh tZb'A
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- X. In case of Pvt. Ltd. & Ltd. Company :- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - b) Copy of Resolution of board of Directors. /p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
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- XII. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.
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- XIV. Original copies of Drugs Licenses in cases of application for grant of licenses due to change of Constitution or change of Premises. \$;zftXkB iK d[ekB dh pdbh eoB dh ;{os ftu bkJh;z; dhNk n;b ekghnK

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- III. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbcnK fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e/; j't/ tZb'A fdZsk ikt/.
- IV. Self declaration or Affidavit of Competent Person / ;t? x';DK iK jbcahnK fpnkB ;woZE ftmesh tZb'A
- V. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Competent Person \$ fojKfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ ;woZE ftmesh d/ j'D
- VI. In case of Pvt. Ltd. & Ltd. Company:- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - a) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - b) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - c) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - d) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh p;ko/.
- VII. In case of Partnership concern, copy of partnership deed.\$ gkoNBof;Zg j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- VIII. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.

Note: *The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.*
fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Issue of Fresh Drug License/ Renewal to Whole Sale Homeopathic (on xln.punjab.gov.in through Invest Punjab Business First Portal)

j'whUg?Ehe E'e voZr bkJh;z; ikoh eoB\$ ohBhT{ eoB pko/.

Health and Family Welfare Department (Food and Drugs Administration, Punjab)

f;j s/ gfotko GbkJh ftGkr (c{v n?Av voZr gq;k;aB, gzikip)

Part-1: Documents to be submitted for Issue of Fresh Drug License to Whole Sale Homeopathic Chemist

GkrL1^ d;skt/ia I' fe BtK j'whUg?Ehe E'e voZr bkJh;z; b?D bJh b'VhAd/ jB.

- I. Application Form 19-B for Homeopathic drugs./ noih ckow 19-B j'whUg?Ehe dtkJhnK bJh.
- II. Receipt Challan of Rs. 250/- to be deposited in Govt. Treasury. o;hd ubkB w[pfbr 250\$^o[g? ;oekoh yikB/ ftu iwQK ehsh ikt/.
- III. Site Plan of proposed premises in triplicate with location plan \$;kJhN gbkB Be;ak fszB gvsk ftu ;w/s b'e/;aB gbkB fiZE/ d[ekB ehsh ikDh j?.
- IV. Documentary Proof regarding possession of premises to prove that proposed premises is ownership or on rental or on other basis. d;skt/iah ;p{s I' fe gqkgoNh wkbeh iK I' fe feokfJnk go fbZsh rJh j? iK j'o fe;/ nXko s/ epiak ftu j't/.
- V. Certificate of Education qualification of applicants/partners. fpB?eko\$ gkoNBo ftZfdne : 'rsk dk ;oNhfce/N
- VI. Certificate of educational qualification and adequate experience certificate of competent person or Registered Homeopathic Certificate / ;woZE ftmesh dh : 'rsk\$ sIopk ;oNhfce/N iK j'whUg?Eh dh ofi;No/PB ;oNhfce/N.
- VII. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbcnk fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e/; j't/ tZb'A fdZsk ikt/.
- VIII. Self declaration or Affidavit of Competent Person / ;t? x';DK iK jbcahnk fpnkB e[nkbhckJhv go;B\$;woZE ftmesh tZb'A
- IX. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Competent Person \$ fojkfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ ;woZE ftmesh d/ j'D
- X. In case of Pvt. Ltd. & Ltd. Company :- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - e) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - f) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - g) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - h) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh p;ko/.
- XI. In case of Partnership concern, copy of partnership deed.\$ gkoNBoF;Zg j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- XII. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.

- XIII. Dissolution Deed/ the sale deed in case of transfer of business. \$ fj;/dkoh ysw eoB dh v?I'b/;aB vhw\$;/b vhw eko'pko spdhb ehs/ ikD dh ;{os ftu
- XIV. Original copies of Drugs Licenses in cases of application for grant of licenses due to change of Constitution or change of Premises. \$;zftXkB iK d[ekB dh pdbh eoB dh ;{os ftu bkJh;z; dhnK n;b ekghnK

Note: *The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.*

fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Part-2: Documents to be submitted for Issue of Renewal to Whole sale Homeopathic Chemist (on xln.punjab.gov.in through Invest Punjab Business First Portal)

GkrL2^ d;skt/ia I' fe j'whUg?fEe E'e dtkJhnK dk bkJh;z; BthBh eoD bJh b'VhAd/ jB.

- I. Application Form 19-B for Homeopathic drugs./ noih ckow 19-B j'whUg?fEe dtkJhnK bJh.
- II. Receipt Challan of Rs. 250/- to be deposited in Govt. Treasury. o;hd ubkB w[pfbr 250\$^o[g? ;oekoh yikB/ ftu iwQK ehsh ikt/.
- III. Self declaration or Affidavit of Proprietor/Partners/Authorized Signatory/ Directors as the case may be.\$;t? x';DK iK jbcnkn fpnkB wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo fi; soQK dk e/; j't/ tZb'A fdZsk ikt/.
- IV.
- V. Self declaration or Affidavit of Competent Person / ;t? x';DK iK jbcahnk fpnkB ;woZE ftmesh tZb'A
- VI. Residential and identity proof of Proprietor/Partners/Authorized Signatory/Directors and Competent Person \$ fojKfJ;ah s/ ;aBkysh ;p{s I' fe wkbe\$ fjZ;/dko\$ nfXekos ftmesh\$ vkfJo?eNo s/ ;woZE ftmesh d/ j'D
- VII. In case of Pvt. Ltd. & Ltd. Company :- \$ nro ezgBh gqkJht/N fbwL s/ fbwN j't/.
 - e) List of Directors with addresses. \$ vkfJo?eNoK dh fb;aN ;w/s n?vo?;
 - f) Copy of Resolution of board of Directors. / p'ov nkc vkfJo?eNoK d/ ws/ dh ekgh
 - g) Memorandum of Article. w?w'ozvw nkc nkoNheb
 - h) Form 32 regarding status of Directors. ckow 32 pkps vkfJo?eNoK dh ;fEsh p;ko/.
- VIII. In case of Partnership concern, copy of partnership deed.\$ gkoNBof;Zg j'D dh ;{os ftu, fjZ;/dko vhw dh ekgh
- IX. Power of Attorney, if the application is through Attorney Holder. \$ w[yskoBkwk nro fpB?eko oKjhA nNkoBh j'bvo j't/.

Note: *The license shall be granted subject to the fulfillment of the conditions laid down under Rules of Drugs and Cosmetics Act 1940 and Rules 1945 and other requirements as per Policy dated 25/03/2021 framed by the State Government.*
fpB?eko tb'A voZr s/ e";w?fNe n?eN, 1940 ns/ o{b, 1945 d/ o{b 64 d/ sfjs ;kohnK ;aosK ns/ gkfb;h fwsh 25/03/2021 d/ sfjs ;kohnK ;aosK g{ohnK ehs/ ikD s'A pkd ikoh ehsk ikt/rk.

Issue of Drug License to Manufacturers of Homeopathy Medicine / j'whUg?fEe dtkJhnK pDkT[D dk BtK bkJh;z; ikoh eoB pko/.

Health and Family Welfare Department (Food and Drugs Administration, Punjab)

f;j s/ gfotko GbkJh ftGkr (c{v n?Av voZr gg;k;aB, gzikp)

Documents to be submitted for Issue of Drug License to Manufacturers of Homeopathy Medicine / j'whUg?fEe dtkJhnK pDkT[D bJh BtK bkJh;z; ikoh eoB bJh b'VhAd/ d;skt/ia

- I. Form 24-C for Homeopathy manufacturing license along with challan fee of Rs/- 300/ ckow BzL 24-C ;w/s ubkB ch; 300\$^o[g?
- II. Complete Self Declaration of Prop/Partners/Directors/Authorized Signatory \$ ezgbhN ;t? x';DK wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos f;rB/Noh tZb'A
- III. Complete Self Declaration of Manufacturing Chemist.\$;t? x';DK w?B{c?eufozr e?fwPN tZb'
- IV. Complete Self Declaration of Analytical Chemist\$;t? x';DK nB?bNheb e?fw;N tZb'A
- V. Self attested copy of current I.D Proof of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ w"I{dk nkJh avh a;p{s wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, w?B{c?euoo e?fw;N s/ nB?bhfNeb e?fw;aN dk y[d tZb'A s;dhe ;[dk ehsk j't/
- VI. Proof of Academic Qualification of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dk ftZfdne : 'rsk dk ;p{s
- VII. Proof of Approval being Manufacturing Chemist \$ w?B{c?euoo e?fw;aN dk ngo{tb ;p{s
- VIII. Proof of Approval being Analytical Chemist \$ n?BkbhNheb e?fw;aN dh ngo{tb dk ;p{s
- IX. Appointment letter of Manufacturing Chemist and Analytical Chemist \$ w?B{c?euoo e?fw;aN s/ n?BkbhNheb e?fw;aN dk fB:[esh gZso
- X. Joining report of Manufacturing Chemist and Analytical Chemist/w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dh jkioh fog'on
- XI. Resignation letter duly accepted by previous employer of Manufacturing Chemist and Analytical Chemist \$ g[okD/ wkbe s'A w?B{c?eufozr e?fw;N s/ n?BkbhNheb e?fw;aN dk gqtkB ehsk n;shck gZso
- XII. Proof of premises regarding Owner/Lease/Rented/Freehold basis \$;p{s pkps ikfJdkd dh wbehns\$ feokfJnk Bkwk\$ bhia\$ cohj'bv ;pzXh.
- XIII. Copy of Rent receipt. \$ feokfJnk o;hd dh ekgh
- XIV. 3 identical copies of site plan of proposed premises / J/ohJ/ d/ ;kJhN gbkB dhNk fszB ekghnK
- XV. Layout design of AHU. b/n nkT{N vhiKfJB J/Hn?uH:{
- XVI. Layout design of water system b/n nkT{N vhiKJhB gkDh f;;Nw ;pzXh.
- XVII. Copy of site master file \$;kJhN wk;No ckfJb dh ekgh

- XVIII. Copy of N.O.C/ Validity of consent from Punjab Pollution Control Board \$ n?BHU a;h adh ekgh\$ gzikp gqd[;aB ezNo'b p'ov s'A ;fjwsh gZso
- XIX. Copy of extension of validity from Explosive Department of Govt. of India.\$ n?e;gb'f;t ftGkr Gkos ;oeko tZb'A : 'r j'D dh ekgh
- XX. Copy of N.O.C of fire Safety wherever applicable \$ nZr p[MkU ftGkr s'A n?BHUH;hH dh ekgh fiZE/ bkr{ j't/.
- XXI. List of Machinery equipment for proposed sections of manufacture of drugs w;ahBoh dh fb;aN I' fe dtkJhnK pDkT[D bJh b'VhAdh j't/.
- XXII. List of equipment for testing of drugs ;wkB dh fb;aN dtkJhnK dh N?;fNzr ;pzXh
- XXIII. Purchase bills of machinery and equipment installed. w;ahBoh ns/ ;wkB d/ yohd fpb
- XXIV. AHU validation report J// an?u a:{ at?bhv/;B fog'on
- XXV. Copy of water testing report (Raw water, Purified Water and W.F.I) gkDh N?;fNzr fog'on dh ekgh
- XXVI. Copy of Insect and Pest Control Contract fJB;?eN s/ g?;N ezNo'b m/ek dh ekgh
- XXVII. Copy of Bio-Medical Waste contract pkfJU w?vheb t/;N ezNo?eN dh ekgh
- XXVIII. 1 passport size photograph of Prop/Partners/Directors/Authorised Signatory, Manufacturing Chemist and Analytical Chemist fJZe gk;g'on ;kJhia c'N' wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, dtkJhnK pDkT[D tkb/ e?fw;aN s/ nBfbNheb e?fw;aN dh

*** Please stick on the checklist with respect to above said enclosures. Absence of any of the enclosures with the application would be considered to be incomplete.

**Issue of Cosmetic Manufacturing License/ ek;w?fNe pDkT[D dk BtK bkJh;z;
ikoh eoB pko/.**

Health and Family Welfare Department (Food and Drugs Administration, Punjab)

f;j s/ gfotko GbkJh ftGkr (c{v n?Av voZr gg;k;aB, gzikp)

**Documents to be submitted for Issue of Cosmetic Manufacturing License / ek;w?fNe
pDkT[D bJh BtK bkJh;z; ikoh eoB bJh b'VhAd/ d;skt/ia**

- I. Form Cos-5 for Cosmetics manufacturing license along with challan fee of Rs/- 10,000/ ckow BzL Cos-5 ;w/s ubkB ch; 10,000\$^o[g?
- II. Complete Self Declaration of Prop/Partners/Directors/Authorized Signatory \$ ezgbhN ;t? x';DK wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos f;rB/Noh tZb'A
- III. Complete Self Declaration of Manufacturing Chemist.\$;t? x';DK w?B{c?eufozr e?fwPN tZb'
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- V. Self attested copy of current I.D Proof of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ w"I{dk nkJh avh a;p{s wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, w?B{c?euoo e?fw;N s/ nB?bhfNeb e?fw;aN dk y[d tZb'A s;dhe ;[dk ehsk j't/
- VI. Proof of Academic Qualification of Prop/Partners/Directors/Authorized Signatory, Manufacturing Chemist and Analytical Chemist \$ wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dk ftZfdne :rsk dk ;p{s
- VII. Proof of Approval being Manufacturing Chemist \$ w?B{c?euoo e?fw;aN dk ngo{tb ;p{s
- VIII. Proof of Approval being Analytical Chemist \$ n?BkbhNheb e?fw;aN dh ngo{tb dk ;p{s
- IX. Appointment letter of Manufacturing Chemist and Analytical Chemist \$ w?B{c?euoo e?fw;aN s/ n?BkbhNheb e?fw;aN dk fB:[esh gZso
- X. Joining report of Manufacturing Chemist and Analytical Chemist/w?B{c?euoo e?fw;N s/ n?BkbhNheb e?fw;aN dh jkiOh fog'oN
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- XVI. Layout design of water system b/n nkT{N vhiKJhB gkDh f;;Nw ;pzXh.
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- XIX. Copy of extension of validity from Explosive Department of Govt. of India. \$ n?e;gb'f;t ftGkr Gkos ;oeko tZb'A : 'r j'D dh ekgh
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- XXVIII. 1 passport size photograph of Prop/Partners/Directors/Authorised Signatory, Manufacturing Chemist and Analytical Chemist fJZe gk;g'on ;kJhia c'N' wkbe\$ fjZ;/dko\$ vkfJo?eNo\$ nfXekos ftmesh, dtkJhnK pDkT[D tkb/ e?fw;aN s/ nBfbNheb e?fw;aN dh

*** Please stick on the checklist with respect to above said enclosures. Absence of any of the enclosures with the application would be considered to be incomplete.